# Chongqing Yuzhong District contributing to China’s Belt and Road Initiative

# A Letter on Establishment of Roundtable Mechanism for Foreign-Invested Enterprises

Issued by: Leading Group of Inland Opening up Elevation Speedup Initiative

**For the Attention of**

**District government agencies, administration committees and departments concerned**

According to the resolution and deployment made by the Chinese central government for inviting and utilizing foreign investment, and as a follow-up to the requirement of the Circular Letter on Establishment of Roundtable Mechanism for Foreign-Invested Enterprises in Chongqing (Yu Shang Fa 2023 Ref 39) issued by the Municipal Commission of Commerce, the Yuzhong District Government has hereby decided to upgrade its district roundtable mechanism to support the development of foreign-invested enterprises, on the basis of the existing foreign investment service system and communication mechanism backing foreign-invested enterprises and foreign business associations.

1. Roundtable Setup

The vice district mayor in charge of business affairs acts as the chairperson of the roundtable while the district deputy business liaison officer and the director of the district commission of commerce act as deputy chairpersons. The chairperson may delegate deputy chairpersons to manage related work. The roundtable encompasses the District Development and Reform Commission, District Education Commission, District Science and Technology Bureau, District Economy & Information Commission, District Finance Bureau, District Human Resources and Social Security Bureau, District Planning and Natural Resources Bureau, District Ecology & Environment Bureau, District Commission of Commerce, District Foreign Affairs Office, District Administration for Market Regulation, District Statistics Bureau, District Financial Office, District Taxation Bureau, District Federation of Industry and Commerce. Among the above, the District Commission of Commerce plays a leading role.

1. Job Duties

To perfect the full process service system in support of foreign-invested enterprises, improve the normalized communication mechanism with foreign-invested enterprises and enhance the “administrative service stewardship” which will ensure daily communication with foreign-invested enterprises; to understand the claim of enterprises at any time and respond to the needs of enterprises; to listen to the opinions and suggestions from enterprises, optimize specific policy measures; to give publicity and interpretation to policies, timely publicize incentive policies benefiting enterprises and improve policy transparency and predictability; to provide enterprises with facilitation service and access to incentive policies; to enhance supply of production factors and service required by foreign-invested enterprises (projects) and to solve the specific difficulties and problems encountered by foreign-invested enterprises (projects); to give positive guidance so as to increase enterprises’ confidence in the business operations in Chongqing.

1. Obligations
2. To perform daily service and obtain prior information before meeting

To enhance the “administrative service stewardship” function of service and implement initiative daily service through the “one-on-one and one-on-several” concept-based service as well as to maintain an account system; to establish a roundtable service safeguard team, who is supposed to obtain prior information before meeting so as to understand the concerns of enterprises, allowing for consultation in advance for individual cases such that the topics, scope of discussion and participants, form of meeting are determined according to the specific needs of enterprises.

1. To establish a regular communication mechanism and conduct normalized communication on a regular basis.

In principle, a roundtable for foreign-invested enterprises is held every quarter, focusing on discussion of national policies and guidelines, the international economic situation, the industrial development strategy of the city and the district, for which roundtable is held covering different business field, enterprises of different countries and specific topics. The roundtable aims for promotion of exchanges between foreign-invested enterprises, business associations and the district industry administrations who will listen to opinions and suggestions from enterprises. Meanwhile, latest policies are communicated and shared with enterprises. As regards the constant intense issues which are the concerns of foreign-invested enterprises, relevant departments will organize on-spot meetings to respond on the questions from enterprises. Furthermore, industry exchanges are also held among foreign-invested enterprises, industry chambers and business associations.

1. To establish an account and list-based full chain workflow

To establish a roundtable-associated efficient full chain workflow of “on-spot work to post-meeting supervision to conclusion before deadline.” After meeting, the opinions, suggestions and understandings reached are summarized and recorded in a timely manner in the form of account and list, which clearly specify the responsibilities, parties for action, follow-up requirement, monitor of action and the date of completion For common issues, an in-depth and special study are made not only to solve the superficial problem in question but to break through other cases using this example, thus deepening the innovation of policy mechanism to get through the industry paint points and to promote introduction of pragmatic and effective policy measures.

19，January， 2024